SCHOOL FEE STATEMENT
School year 2015/2016
Effective 1 December 2015

Entry fees to ISL

One time fees – non refundable – per child
All entry fees will be allocated to the ISL School Growth Fund.

Application fee – required for all applicants = € 300
Registration & Capital fee – paid within 2 weeks of placement offer to confirm applicant’s registration = € 3,000

Annual fees

School Growth Fund per child – non refundable € 350
Tuition fees
- Pre-School (full day, 3 year olds) * € 12,900
- K-1 (full day kindergarten) € 15,950
- K-2 (full day kindergarten) € 16,250
- Grades 1 to 5 € 16,250
- Grades 6 to 8 € 18,525
- Grades 9 to 12 € 18,765

Effective 1 December 2015, the annual tuition fees for the school year 2015/16, include an allocation of EUR 500 per child for the Stability reserve. The Stability reserve is a portion of the annual tuition fees allocated to protect the sustainability of the school and alleviate future fee increases in fluctuating times. The Tuition fees are to fund the annual operational budget of the school. The School Growth Fund is currently allocated to the Building repayments.

Please note that these fees benefit from and include the Luxembourg State Subsidy for private schools and require approval from the Ministry of Education.

(*) If a child registers for the pre-school afternoon programme for fewer than 4 afternoons a week, the tuition will be reduced by € 1,200 per afternoon.

A non-refundable tuition deposit will be required each following year to secure a place. This deposit is payable at re-enrolment and is credited to the annual fees.

Tuition fees include:

- PS-Grade 1 Healthy morning snack
- PS-Grade 5 Textbooks, exercise books, class supplies, school organised extra-curricular activities
- Grade 6 – 12 Textbooks, school organised extra-curricular activities
- All external examinations entries decided by the school (IB Diploma, IGCSE, ACER Testing, Futurewise)

Additional schooling costs

- Laptop as required (bring-your-own-device implemented in Middle School)
- Individual instrument rental and tuition
- PE uniform and kit
- School lunches and cafeteria purchases.
- Books will be charged if not returned or returned in bad condition.
- Compulsory trips take place from Grade 5 to Grade 12 and have ranged in the past years from EUR 200 to EUR 600, depending on location and activity. To see other voluntary activities taking place at school that may incur additional charges, click here.

Early withdrawal and registration cancellation

Formal written notification of withdrawal, addressed to the Business Manager, must be received by registered mail, at least two months in advance of the actual date of departure or non-arrival.
Any month started is considered fully attended. Any outstanding balance at the time of departure will result in the school records being withheld.
For a sample notification letter, please [click here](#).

Registered and newly joining students will forfeit the following percentage of Annual Tuition Fees based on the notification and the departure date:

<table>
<thead>
<tr>
<th>Departing in the month of</th>
<th>Before start of School or in Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
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<td>June</td>
<td>Deposit or Entry Fees</td>
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i.e. For all students registered, new or returning, not coming for the first day of School, the last notification date to avoid further tuition fees owed is 30th June 2015.

*In the event that the school has to close its premises, due to circumstances beyond its reasonable control, tuition fees and other fees shall not be reimbursed.*

**Payment details**

Payments should be made by bank transfer to the International School Of Luxembourg at Banque et Caisse d’Epargne de l’Etat, 1, Place de Metz, L-2954 Luxembourg, account n° LU18 0019 2855 1836 6000 (Swift/BIC: BCEELULL).

A minimum of 67% of the tuition is to be paid no later than June 30th and the remainder by February 1st. Fees are considered fully owed by 30 June should no withdrawal notification be received. The school reserves the right to delay entry, withhold school records or charge interest on past-due accounts.

Tuition fees are invoiced annually in May for the following school year and payable within 30 days of invoice. For students joining during the course of the school year, invoices are issued before the enrolment date and payable prior to the student’s start date.

Should invoicing be required in a company name, please [click here](#) for a Company billing form.

*The enrolment of a student is an individual contract between the parents and the school regardless of any arrangement parents may have with their employer or other third party concerning the payment of the school fees for their child(ren).*

**Late entries**

If a pupil is registered to start during the academic year, a 10% tuition reduction from the full annual tuition fees will be granted for each full calendar month the student is not registered.

| Percentage of Annual Tuition Fees payable upon registration during academic year: |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Sep             | Oct             | Nov             | Dec             | Jan             | Feb             | Mar             | Apr             |
| 100%            | 90%             | 80%             | 70%             | 60%             | 50%             | 40%             | 30%             | 20%             | 10%             |

For any school fee related question, please contact Mrs. Ruth Smiley, Business Manager, islfinances@islux.lu