



**Lost or damaged card replacement**  
**ISL School Life Account**  
**Permission Form**

Your son/daughter has lost his/her ISL student card or has damaged it. This is to be notified as soon as possible via this form to the Business Office to ensure the card is blocked for misuse and to ensure the student has a valid card.

In order for a replacement to be issued we kindly request your permission to charge your son's/daughter's ISL School Life Account with EUR 10.

Once this form has been submitted, a replacement card will be issued and made available no later than the following Friday morning at the school reception.

The card in a protective sleeve will be activated for the cafeteria, printing, photocopying, the Upper School library, public bus and access rights as appropriate.

If the card is simply exceptionally forgotten, a temporary lunch pass for the day may be provided by the Middle School office or for Upper School at the specific cafeteria till.

As the aim of the cards is to speed up the access through the cafeteria and, temporary passes will be limited to the purchase of lunch.

*Please do not hesitate to contact [islfinances@islux.lu](mailto:islfinances@islux.lu) should you have any queries.*

**Student Name :** \_\_\_\_\_

**Date :** \_\_\_\_\_

I hereby authorise the payment of **€ 10** to be charged to my child's ISL School Life Account to replace the ISL Cafeteria card.

I understand that if the lost card is found within a month, it may be returned to the ISL Business Office and I will be reimbursed of this charge.