

The school's information and communication technology (ICT) resources are provided for educational purposes only. Use of these resources is a privilege and prior written adherence to the following policy is required:

1. Respect and protect the privacy of others.
  - Use only assigned ISL accounts. The ISL Online (FirstClass) email account is the only email account that may be used at school.
  - Only view and use authorized passwords, data, networks and websites. Data, networks and websites may only be used for educational purposes.
  - Post no private information about self or others (e.g. name, email address, home address phone numbers, etc.).
  - Information (text, photos, video, audio) regarding school activities (e.g. sports, performances, field trips, class projects, art work, presentations) may only be published with school authorization.
  - Cyberbullying will not be tolerated – ISL reserves the right to take action against any individual who posts or sends material, on or off campus, that adversely affects the safety or well-being of another ISL community member.
2. Respect and protect the integrity, availability, and security of all technology resources.
  - Observe all network security practices.
  - Report security risks or violations to a teacher or administrator.
  - Conserve, protect, and appropriately share these resources with other students and Internet users.
  - Do not tamper with data, networks, or any other resources.
  - Printing may only take place with school authorization.
3. Respect and protect the intellectual property of others.
  - Comply with applicable copyright and intellectual property laws (do not make or use illegal copies of music, games, movies or software).
  - Cite Internet sources used in research.
  - Do not plagiarize.
4. Respect and practice the principles of community.
  - Communicate and use technology only in ways that are kind and respectful.
  - Report threatening or discomfoting material to a teacher.
  - Comply with the school's code of conduct and the law when accessing, transmitting, copying or creating electronic material. Messages that are rude, threatening, discriminatory, abusive, harassing, or harmful are unacceptable.
  - Spam, chain letters, or other mass unsolicited mailings must not be sent or shared.
  - Business activities, including buying, selling and advertising, may only be conducted with prior approval in the context of a school project.
  - Non-authorized electronic games are not to be played in school.

**Consequences for Infringement.** *Breaking these rules will result in disciplinary action.*

**Supervision and Monitoring.** In accordance with the provisions of the amended law of 2 August 2002 on the protection of persons with regard to the processing of personal data, the school, as data controller, hereby informs you that the school monitors the use of information technology resources to help ensure network security and compliance with this Acceptable Use Policy. The school reserves the right to examine, use and disclose any data found on the school's networks in order to assure the health, safety, or security of any student, employee or other person, or to protect property. They may also use this information in disciplinary actions and will furnish evidence of crime to law enforcement officials.

By accepting the present Acceptable Use Policy, the students and/or his/her parent/legal guardian consent to the supervision and monitoring of the student's use of information technology resources as described above.

By signing the present document, the student and their parent or legal guardian accept that the student will abide by the terms thereof and support the Acceptable Use Policy.

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Date

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Signature parent or legal guardian

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Signature of student